

Oxnard Steampunk Fest 2018  
 VENDOR APPLICATION



**NEW THIS YEAR!!** Shop Oxnard Steampunk Fest!! We know you have great products & we are getting more customers with a targeted campaign to bring you even more shoppers.

**Vendor Details**

Business Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Day Phone ( ) \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Email\*: \_\_\_\_\_

Website: \_\_\_\_\_

State Seller's Permit # \_\_\_\_\_ and City of Oxnard Business Tax Certificate # \_\_\_\_\_

Emergency Contact, Name & Phone #: \_\_\_\_\_

Social Media links: \_\_\_\_\_

*\*Please print neatly. By providing your email address, you agree to be added to our email list so that we may contact you with important event details and updates. Juried applicants will be considered on the following criteria: 1) Number of Steampunk and/or Victorian items (60% of product); 2) variety of items offered that would be of interest to attendees.*

Description of products being sold/price points: \_\_\_\_\_

**Type of Space Requested:** (circle selection) Special Requests: \_\_\_\_\_  
 10x10 tent space 2-Day \$150 \_\_\_\_\_  
 10x20 double tent space 2-Day \$225 \_\_\_\_\_  
 Umbrella Business Tax Certificate \$20 TOTAL FEES \$ \_\_\_\_\_

**No Electricity Available**

**Save \$\$ - Turn in your application by July 1st and save \$25 off your selected space!** Payments Accepted: Cash, Check to 'OHF' or Credit Card (PayPal) to info@oxnardsteampunkfest.com. Mail check payments to **Attn: Oxnard Steampunk Fest 504 Douglas Ave, Oxnard, CA 93030**. Cash payments can be made by appointment call (805) 766-0861

***This is an outdoor event. Vendors will need to supply their own tables, set up equipment, Tent/shade and weight. To use a generator, you must get approval from the Steampunk Fest Committee. Thank you and we look forward to having you attend.***

**Hold Harmless Agreement:**

In consideration of being permitted to participate in the Steampunk Fest, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which I may have or which may hereafter accrue to me, as a result of the participation in said activity. This release is intended to discharge in advance the Oxnard Heritage Foundation, Heritage Square Property Owners Association, Friends of Heritage Square, Oxnard Steampunk Fest Committee, sponsors, and agents from any and all liability arising out of or connected in any way with my participation in said activity, even though that liability may arise out of negligence or carelessness on the part of the persons or entities mentioned above. It is understood that this activity may involve an element of risk and danger of accidents involving those risks. I hereby assume those risks. It is further agreed that this waiver release and assumption of risks is to be binding on my heirs and assigns. I agree to indemnify and to hold the above persons or entities free and harmless from any loss, liability, damage, cost, or expense which may incur as a result of my death or any injury or any property damage that I may sustain while participating in said activity. I understand that the event is outdoors and the Oxnard Steampunk Fest Committee will not accept any responsibility for product damaged due to inclement weather. Please keep a copy of your application as proof of payment.

Signature of Participant: \_\_\_\_\_ Date: \_\_\_\_\_

<b>This space for office use ONLY:</b>				Payment: _____	Date: _____	Space # _____	Tax Cert _____
	Check #	Cash	PayPal				

# OXNARD STEAMPUNK FEST

Become a vendor at the Oxnard Steampunk Fest Merchant Bazaar, Saturday, October 13<sup>th</sup> and Sunday, October 14<sup>th</sup> – the Merchant Bazaar is open 11:00-5:00 PM both days (Event runs 'til 7PM Saturday) **Register early! Applications are accepted until spaces are full.**

Applications are juried to ensure that we have a good selection of items – both for attendees and to ensure that vendors aren't overly competing against each other with similar items. Please submit your application with fees by no later than August 31<sup>st</sup>, 2018.

## VENDOR REQUIREMENTS

### City of Oxnard Business Tax Certificate

Since this event takes place in the City of Oxnard, a City of Oxnard Business License (Business Tax Certificate) is required. If you do not have a City of Oxnard Business Tax Certificate, a temporary one may be purchased from the City of Oxnard or you may pay \$20 for the weekend to be included under our umbrella Certificate through the City of Oxnard. If you are using your own City of Oxnard Business Tax Certificate, documentation of a current license will be required by August 31<sup>st</sup> or your booth space will be forfeited.

### Sales Tax

Vendors are responsible for collection and payment of sales tax. The tax rate of Oxnard is 7.75%.

## BOOTH INFO

We have two booth types available:

### 10' x 10' Standard Booth

A standard booth. Ability to use your own 10x10 EZE Up or Umbrella, must be secured with weights to sustain possible winds. No tables will be provided. You may share with a friend, but they will have to have their own license. Spaces are on blacktop.

### 10' x 20' Double Booth

Ability to use your own 10x10 EZE Ups or Umbrellas, must be secured with weights to sustain possible winds. No tables will be provided. You may share with a friend, but they will have to have their own Business Tax Certificate. Spaces are on blacktop.

**There is no Wi-Fi Access onsite.**

## PRODUCT DEMONSTRATIONS

A demo allows your customers to see and feel your products. Usually known as "make and takes," please let us know if you'd like to provide a demo at your booth. There is no cost to have your own demo. Time slots are on a first come first served basis. Demo tables and chairs also available on limited basis.

- Yes, I'd like to demo my products (please describe what you will offer/time it takes/maximum amount that can attend, etc.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Demo Time Frame:

Cost:

## CANCELLATIONS

If you cancel 90 days prior to the event, you are eligible for a full refund. If cancelled after 90 days, only 50% of vendor fees will be refunded. If you cancel 30 days or less, before the event, you forfeit your entire payment and will not be eligible for any refund. All cancellations must be made in writing. In the event that there are extreme weather conditions, the event will be cancelled and full refunds issued. Accepted applications will receive a confirmation email once the jury confirms the vendor participation and an info packet will be emailed approximately **TWO WEEKS** prior to the event. The packet will contain a layout map, parking instructions and any last minute details. Please let us know if you have any questions. Vendor wrist bands will be sent with packet unless other arrangements will be made. **All unacceptable applications shall be notified as soon as possible.**

Mailing Address: 504 Douglas Ave, Oxnard, CA 93030 ~ Site address: 715 South 'A' Street ~ Oxnard CA, 93030  
Phone: 805.766.0861 ~ Website: OxnardSteampunkFest.com ~ E-mail: info@oxnardsteampunkfest.com